



## Student Financial Responsibility Agreement

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By enrolling in class at Odessa College, a student makes a financial commitment to pay the tuition and fee charges associated with that enrollment by the stated payment deadlines. By processing a course registration either via the Web or by submitting a course request card to an academic student registration area, a student acknowledges they have read and agree to the terms and condition listed below. Each student is responsible for understanding the charges and meeting all financial obligations on time. We recognize that many students receive financial assistance from third parties, including federal financial aid; but the ultimate financial responsibility belongs to the student.

**Applicability** – Odessa College will process all of your student-related financial transactions through your account. The terms of this agreement apply to all purchases, charges, fees, fines, tuition and loans made or obtained by you, made or obtained by someone else with your permission or on your behalf, or assessed to you, by, from, or with respect to the College (collectively referred to as "Charges"), including, but not limited to:

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| a) Tuition, Mandatory fees and Incidental fees; | d) Library fines;                         |
| b) Student Housing/Meal Plans;                  | e) Traffic and parking charges and fines; |
| c) Book charges                                 | f) Other Incidental Charges               |

**Promise to Pay** – In the event that the student becomes delinquent in paying charges or default in repaying charges you promise to pay the total amount of all charges including late fees, collection costs and any other costs incurred by Odessa College. **Students' withdrawing after the stated refund dates remain liable for full tuition and fee charges.** Collection costs and late fees incurred in the event of delinquency shall be at the expense of the student.

**Installment Payment Plans** – If the student enters into an installment option payment plan and fails to make full payment of tuition and mandatory fees, by the set due date, you may be prohibited from registering for classes until full payment is made. If you fail to make full payment prior to the end of a semester or term, Odessa College may place your account with a collection agency and student agrees to pay collection costs.

**Returned Payments** - If a payment is made on your account and the payment is returned to Odessa College as a result of insufficient funds or otherwise, you agree to pay us the return payment fee in addition to the original amount.

**If your account is delinquent, your academic record will be placed on hold and Odessa College may restrict access to your grades and/or transcript. Registration for future classes may not be processed and further Charges to your account may not be allowed until the account is paid in full.** If collection action is initiated with respect to your account, you agree to reimburse us for the fees charged by a collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all costs and expenses, including reasonable attorney fees, we incur in such collection efforts in accordance with Texas Government Code Sec. 2107.003

It is your responsibility to check your Odessa College email address and maintain a current postal address.